

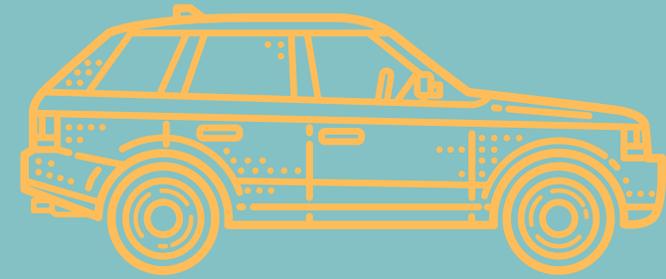
Who needs to re-register?

All Full Time Employees, Faculty, Adjunct Faculty, and Part Time Professionals that park on campus are required to re-register and display a window decal to avoid violations by **November 30, 2019**

Why is there an expiration date on the decal?

The parking decals display an expiration date that will remind employees when they should re-register their vehicle and pick up a new decal.

Consistent registration every 5 years will ensure that Facilities has accurate vehicle and contact information. Re-registration ensures that permits in circulation are only held by current employees.



PARKING DECAL FAQ

Parking Decals and
Vehicle Re-registration

Why are we switching to decals?

Parking records must be maintained and refreshed every so often to ensure their accuracy. Changing the permit type allows for a fresh start for record keeping.

Decals have been chosen as they are more cost efficient. Window decals are also more visible to patrol as Public Safety monitors campus lots. The current employee permits often are obscured by tinted windshields.



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FACILITIES DEPARTMENT

Where can I park with my decal?

Parking designations will not differ from the current locations outlined in the Parking Policy.

Employees may park in the following areas:

- Parking Garage - 0.5-3.5 (Faculty)
- 1.0-3.5 (Employees)
- 4.0 (Overnight Employees)

*See Moody Bible Institute Parking Policy for more information at [myMoody > Directory by Department > Facilities > Parking > Parking Policies](#).

Who is eligible for a parking decal?

- Full Time Employees
- Faculty
- Adjunct Faculty
- Part Time Professional

What if I have more than one vehicle?

Employees may register no more than two vehicles. Decals are valid only for the specific vehicle that they have been registered to. They should not be moved between cars.

Where do I place my decal?

Decals should be placed on the bottom left side of the windshield (driver's side). If you currently have a different decal here, place your parking decal above or below it.

Will the decal leave a residue on my windshield?

No! The decals are specifically designed for windows. They are simple to apply and leave no residue on your windshield when removed.

How do I get my parking decal?

To receive your decal simply return your current permit to Facilities in exchange for your new one at the time of re-registration.

